

MALAVIYA NATIONAL INSTITUTE OF TECHNOLOGY JAIPUR
(Deemed University)

**MINUTES OF THE SIXTH MEETING OF THE SENATE OF MNIT
HELD ON FEBRUARY 27, 2006**

The Sixth Meeting of Senate was held on Monday February 27, 2006 at 4.00 P.M.
in the Design Centre of the Institute.

List of members present in the meeting is available on page No. 6

Prof. R. P. Dahiya, Director and Chairman, Senate welcomed the members. The agenda items were taken up for discussion and following decisions were taken:

Item No. 1.0 To confirm the minutes of the fifth meeting of the Senate held on December 8, 2005.

The Senate confirmed the minutes.

Item No. 2 To note the action taken on the decisions made in fifth meeting of the Senate held on December 8, 2005.

The action taken was noted.

- (i) Regarding Item No. 3.16, the Senate decided that the papers supporting the change of the existing name of Department of 'Metallurgical Engineering' to 'Metallurgical and Materials Engineering' should be circulated to all Heads of Departments with justification, for obtaining feedback and then may be submitted to Senate through UG and PG Boards.
- (ii) Regarding Item No. 3.20, 3.21, 3.22 and 3.23 the Heads of Departments of Civil Engineering and Electronics & Communication Engineering respectively were asked to submit information by 15th March 2006 to Chairman, Senate as the advertisement for M. Tech. admissions is going to be processed soon.
- (iii) Regarding Item No. 3.28 the Senate resolved that the recommendation of the Committee be implemented.
- (iv) Regarding Item No. 3.29 the Senate asked the Committee convened by Prof. C. L. Koul to submit their report by 31st March. 2006.

- (v) Regarding Item No. 3.31 Senate resolved that the Institute does not have conversion factor of converting CGPA in to percentage.

Item No. 3.1

To consider the names of students who stood first in their respective branches of B. Tech./ B.Arch./M. Tech./MMS in the year 2003, 2004 and 2005 for award of Gold Medal in the forthcoming Convocation

The names of the students of B. Tech./B.Arch./M. Tech./MMS were approved. Regarding eligibility for award of Gold Medal, following criteria was taken into account:

- (i) The candidate should have submitted dissertation within the due date.
- (ii) The candidate should have passed all the courses upto IV semester without any backlog.
- (iii) The candidate should have secured I Division or CGPA not less than 6.75.

Detailed guidelines be prepared by Head of Departments for award of gold medals in future and submit to UG/PG Board for consideration. UG/PG Board recommendations be submitted to Senate.

Item No. 3.2

To consider the names of the candidates for award of Degree of B. Tech./M. Tech./M.M.S. 2005 who have qualified after the last meeting of the Senate.

The names were approved.

Item No. 3.3

To consider the names of eligible candidates for award of M.E./ M. Tech. Degree

The Senate has decided that the students who were enrolled under University of Rajasthan but completed their PG Programme after September 2002 under MNIT will be given degree of M. Tech.

Item No. 3.4

To consider the renewal of registration of four Ph.D. candidates namely Shri V. S. Pareek, Electrical Engg., Mrs. Nikita Jhajharia, Electrical Engg., Shri Rajendra Kumar Sharma, Electrical Engg. and Shri Ramesh Chandra, Metallurgical Engg.

The Senate resolved that all the above cases should be considered by their respective DRCs and PG Board and the recommendations be submitted to Senate.

Item No. 3.5

To consider uniform distribution of credits of Dissertation in all M. Tech. programmes.

Till the policy of uniform number of credits for M.Tech. Dissertation is framed and brought in to force for the new M.Tech entrants, the proposal for increasing the number of dissertation credits for M.Tech. Course run by Electrical Engineering and Metallurgical Engineering Departments from 32 to 36 was approved. This is only for the presently enrolled students.

Item No. 3.6

To consider the registration of Shri Anil Kumar Agarwal of M.E. III Semester (Full Time) Manufacturing System Engg. as a special case after completion of the stipulated period of M.E. programme.

Not approved.

Item No. 3.7

To consider the registration of Shri Virendra Singh of M.E. V Semester (Part Time) CAD in Structures Engg. as a special case after completion of the stipulated period of M.E. programme.

Not approved.

Item No. 3.8

To consider the renewal of registration of Shri Bhupendra Singh Rathore of V Semester B. Tech. Civil Engg. and Abhishek Agarwal of VII Semester B. Architecture.

The Senate resolved that both the students should register in their previous semesters and take withdrawal accordingly before 30th April 2006 by paying requisite fee. This will not form a precedence.

Item No. 3.9

To consider division of load in two Semesters of Institute Elective IE-216 "Material Science & Technology".

Approved.

Item No. 3.10

To consider the conversion of 'F' grade into any passing letter grade awarded in discipline to the students of IV semester in the year 2003-04.

The following four-member committee was constituted:

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|-------|------------------------|----------|
| (i) | Prof. P. K. Saxena | Convener |
| (ii) | Prof. S. K. Jain | Member |
| (iii) | Prof. Sandeep Sancheti | Member |
| (iv) | Prof. Mool Singh | Member |

to look into the matter and submit the report to the Chairman, Senate before 6th March, 2006.

Item No. 3.11 To consider the implementation of summer term from the session 2005-2006

The following five member committee was constituted:

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|-------|-------------------------|----------|
| (i) | Prof. P. K. Saxena | Convener |
| (ii) | Prof. Alok Ranjan | Member |
| (iii) | Dr. (Mrs.) Jyoti Joshi | Member |
| (iv) | Dr. (Mrs.) Nilama Gupta | Member |
| (v) | Dr. S. K. Sharma | Member |

to formulate the guidelines for those B.Tech. students who wish to take summer term courses.

Item No. 3.12 To consider the course requirements and comprehensive examination for Ph.D. students

The Senate approved that the research scholars who have completed the requirement of minimum number of credits as per regulations of Ph.D. Programme (i.e. 8 credits for M. Tech., 12 credits for M.Sc./M.A. or equivalent, admitted to Science/HSS, 16 credits with B. Tech./B.E./MCA/M. Sc. or equivalent qualifications admitted to Engineering) are eligible to register for comprehensive examination. For comprehensive examination of Ph.D. scholars there will be only one written paper in place of 4 papers listed in the regulation of the Institute followed by an oral presentation of the proposed Ph.D. plan. The oral presentation will be made before the DGC of the student.

Item No. 3.13 Total Number of Degrees to be distributed in the first Convocation to be held on March 12, 2006 are as under:

Year	B. Tech.	B. Arch.	M. Tech.	M.E.	MMS
2002-2003	331	15	30	123 M.E.	23
2003-2004	345	21	83	from 2002	51
2004-2005	426	16	134	to 2006	52+5=57
TOTAL	1102	52	247	123	131
Grand Total 1655					

The Senate resolved that the names of IV and VI semester M. tech. Full Time/Part Time students whose viva-voce will be conducted upto 8 March 2006 can be considered for the award of degree in the

forthcoming Convocation with the approval of the Chairman, Senate:

Item No. 3.14

To consider the format of course feedback forms for mid/end semester.

The Senate resolved that the forms should be circulated to all the Departments and should be discussed in their DFBs and then sent back to Academic Section with their comments latest by 20th March 2006. The forms will then be got filled by the respective teachers from the students in the class.

Item No. 3.15

To consider the guidelines regarding composition of Department Research Committee.

The Senate approved the following constitution of the DRC of a Department (Minimum 5 and Maximum 8):

- (i) Chairman (HOD or a senior faculty member)
- (ii) HOD (if HOD is not Chairman).
- (iii) Two Professors
- (iv) P.G. Coordinator
- (v) U.G. Coordinator
- (vi) One Reader (can be from other departments)
- (vii) One Lecturer

Table Agenda

- (a) The Senate highly appreciated the proposal of the Director/Chairman Senate to felicitate the former Chairmen, BOG and Directors/Principals of MREC/MNIT at the first Convocation of the Institute on 12th March 2006.
- (b) The Senate approved the names of the following eminent persons for Distinguished Alumni Awards to be given in the forthcoming Convocation on 12th March 2006:
 - (i) Sh. Anand K. Chhatwani (B.E. Mechanical Engg. 1968 batch of MREC)
 - (ii) Sh. Naval Choudhary (B.E. Mechanical Engg. 1968 batch of MREC)
 - (iii) Prof. Rakesh Sarin (B.E. Mechanical Engg. 1969 batch of MREC)

The meeting ended at 9.20 p.m. with a vote of thanks to the Chair.

Dated: 02/03/2006

No. F.6 (15) Misc/MNIT/2006/

Copy to:

1. All members of the Senate.
2. Dean, Academics Affairs/Chairman UG & PG Boards.
3. P.S. to Director / P.A. to Registrar

(Prof. C. L. KOUL)

Registrar & Member Secretary

LSK